



Rizzetta & Company

Madeira Community Development District

**Board of Supervisors' Meeting
February 24, 2021**

**District Office:
2806 N. Fifth Street
Unit 403
St. Augustine, FL 32084**

www.madeiracdd.org

MADERIA COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 2806 North Fifth Street, St. Augustine, FL 32084

Board of Supervisors

| | |
|---------------------|---------------------|
| Bill Lanius | Chairman |
| Doug Maier | Vice Chairman |
| John Moore | Assistant Secretary |
| Thomas Barton | Board Member |
| Orville Dothage III | Board Member |

District Manager

| | |
|------------------|--------------------------|
| Lesley Gallagher | Rizzetta & Company, Inc. |
|------------------|--------------------------|

District Counsel

| | |
|------------------|----------------------------|
| Wes Haber | Hopping Green & Sams, P.A. |
| Jonathan Johnson | Hopping Green & Sams, P.A. |

Interim Engineer

| | |
|------------------|-----------------------|
| Chris Buttermore | Matthews Design Group |
|------------------|-----------------------|

All cellular phones must be placed on mute while in the meeting room.

The first section of the meeting is called Audience Comments, which is the portion of the agenda where individuals may make comments on Agenda Items. The final section of the meeting will provide an additional opportunity for Audience Comments on other matters of concern that were not addressed during the meeting. Individuals are limited to a total of three (3) minutes to make comments during these times.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (904) 436-6270. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 2806 N. FIFTH STREET • UNIT 403 • ST AUGUSTINE, FL 32084 • 904-436-6270

www.madeiracdd.org

February 10, 2021

Board of Supervisors Madeira Community Development District

AGENDA

Dear Board Members:

The **regular** meeting of the Board of Supervisors of Madeira Community Development District will be held on **Wednesday, February 24, 2021 at 2:00 p.m.** at the Holiday Inn Express & Suites, 2300 State Road 16, St. Augustine, Florida 32084. Following is the agenda for the meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Administration of Oath of Office.....Tab 1
 - B. Consideration of Resolution 2021-01, Canvassing and
Certifying the Landowners Elections.....Tab 2
 - C. Consideration of Resolution 2021-02, ReDesignating Officers.....Tab 3
 - D. Consideration of Minutes of the Board of Supervisors' Regular Meeting
held October 28, 2020.....Tab 4
 - E. Consideration of Minutes of the Landowner Election held
November 9, 2020.....Tab 5
 - F. Ratification of the Operation and Maintenance Expenditures for October
2020, November 2020, December 2020.....Tab 6
- 4. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Landscape Maintenance
 - 1.) Yellowstone Landscape Report, February 2021.....Tab 7
 - D. District Manager
 - 1.) Charles Aquatics Pond Report, January 28, 2021.....Tab 8
- 5. BUSINESS ITEMS**
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENTS

BUSINESS ADMINISTRATION

Tab 1

**MADEIRA
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF ST. JOHNS

The foregoing oath was administered before me by means of ☐ physical presence or ☐ online notarization this _____ day of _____, 20__, by _____, who personally appeared before me, and is personally known to me or has produced _____ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of the Madeira Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

Notary Public, State of Florida

Print Name: _____

Commission No.: _____ Expires: _____

Tab 2

RESOLUTION 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Madeira Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the St. Johns County, Florida; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District’s creation and every two years following the creation of the Madeira Community Development District for the purpose of electing supervisors of the District; and

WHEREAS, such landowners meeting was held on November 9, 2020, the Minutes of which are attached hereto as Exhibit A, and at which the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board of Supervisors of the District, by means of this Resolution, desire to canvas the votes and declare and certify the results of said election.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown:

William Lanius 475

Section 2. In accordance with Section 190.006(2), Florida Statutes, and by virtue of the number of votes cast for the respective Supervisors, the above-named persons are declared to have been elected for the following terms of office:

William Lanius

4 Year Term

Section 3. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 24th DAY OF February 2021.

**MADEIRA COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN / VICE CHAIRMAN

ATTEST:

SECRETARY / ASSISTANT SECRETARY

Tab 3

RESOLUTION 2021-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF MADEIRA
COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING THE
OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE
DATE**

WHEREAS, Madeira Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within St. Johns County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 24th DAY OF February 2021.

**MADEIRA COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY

Tab 4

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MADEIRA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Madeira Community Development District was held on **Wednesday, October 28, 2020 at 2:00 p.m.** held via teleconference or video conference, pursuant to Executive Orders 20-52, 20-69, 20-123, 20-150, 20-179, 20-193 and 20-246, issued by Governor DeSantis, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statute. The following was the agenda for the meeting:

Present and constituting a quorum:

| | |
|----------------|----------------------------------------------|
| William Lanius | Board Supervisor, Chairman |
| Doug Maier | Board Supervisor, Vice Chairman |
| John Moore | Board Supervisor, Assistant Secretary |
| Chris Shee | Board Supervisor, Assistant Secretary |

Also present were:

| | |
|------------------|---------------------------------------------------------|
| Lesley Gallagher | District Manager, Rizzetta & Company, Inc. |
| Wes Haber | District Counsel, Hopping Green & Sams, P.A. |
| Chris Buttermore | District Engineer, Matthews Design Group |
| Scott Barnes | Account Manager, Yellowstone Landscape |

Public members were present.

FIRST ORDER OF BUSINESS**Call to Order**

Ms. Gallagher called the meeting to order at 2:00 p.m. and read roll call.

SECOND ORDER OF BUSINESS**Public Comments**

Thomas Barton noted that a request had been made for the gate to be closed twenty-four (24) hours a day and seven (7) days a week as also requested by Mr. and Mrs. Stone in the email found under tab 1 of the agenda.

Kimberly Grane had questions about September O&M expenditures, insurance and property and flood zones, the landowner election and also comments on the CDD website and minutes of meeting.

THIRD ORDER OF BUSINESS**Consideration of the Minutes of the
Board of Supervisors' Special Meeting
held August 26, 2020**

On a motion by Mr. Lanius, seconded by Mr. Moore, with all in favor, the Board approved the minutes, as amended to correct line fifty-eight (58) to indicate Ms. Hall's resignation verses Ms. Halls, for Madeira Community Development District.

FOURTH ORDER OF BUSINESS**Ratification of Operation and
Maintenance Expenditures for
August 2020**

On a motion by Mr. Lanius, seconded by Mr. Moore, with all in favor, the Board ratified the Operation and Maintenance Expenditures for August 2020 in the amount of \$22,438.53 for Madeira Community Development District.

FIFTH ORDER OF BUSINESS**Staff Reports**

- A. District Counsel
Mr. Haber noted that the Governor's current executive order allowing the Board to meeting virtually is set to expire on October 31, 2020.
- B. District Engineer
No Report.
- C. Landscape Maintenance
 - 1.) Yellowstone Landscape Report, October 2020Mr. Barns reviewed his report found under tab 4 of the agenda. He noted that the annuals are scheduled to be installed tomorrow.
- D. District Manager
 - 1.) Acceptance of First Addendum to District Agreement for Professional District Services
 - 2.) Charles Aquatic Pond Report, September 17, 2020

On a motion by Mr. Maier, seconded by Mr. Lanius, with all in favor, the Board accepted the First Addendum to the Contract for Professional District Services and Fees which were included in the Budget that was adopted for Fiscal Year 2020-2021 for Madeira Community Development District.

SIXTH ORDER OF BUSINESS**Ratification of Approval of District Insurance Renewal Policy, Fiscal Year 2020-2021**

On a motion by Mr. Lanius, seconded by Mr. Moore, with all in favor, the Board ratified the approval of the District's Insurance Policy Renewal for Fiscal Year 2020-2021 for Madeira Community Development District.

SEVENTH ORDER OF BUSINESS**Consideration of CDD's Joinder in Declaration of Covenants, Restrictions and Easements for Madeira at St. Augustine Commercial Parcels**

Mr. Haber reviewed that the Declaration of Covenants, Restrictions and Easements for Madeira at St. Augustine Commercial Parcels in large part does not impact the CDD. Impacts to the CDD will include easements for drainage and maintenance as well as storm water improvements. The CDD is included in this document consenting and evidencing the Boards intent and obligation.

On a motion by Mr. Maier, seconded by Mr. Moore, with all in favor, the Board approved the CDD Joinder in the Declaration of Covenants, Restrictions and Easements for Madeira at St. Augustine Commercial Parcels and authorized Chairman to execute on behalf of the CDD when the time is appropriate for Madeira Community Development District.

EIGHTH ORDER OF BUSINESS**Supervisor Requests**

Mr. Maier addressed the request to close the gates twenty-four seven and noted that he has requested additional patrols by the Sheriff's office. He asked Mr. Shee for his opinion as well as he is actively building and Mr. Shee noted he would not recommend it due to the increase risk of damage to the gate and subsequent repairs.

NINTH ORDER OF BUSINESS**Adjournment**

On a motion by Mr. Maier, seconded by Mr. Shee, with all in favor, the Board adjourned the meeting at 2:30 p.m. for Madeira Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 5

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

MADEIRA
COMMUNITY DEVELOPMENT DISTRICT

The Landowner Election meeting of the Board of Supervisors of Madeira Community Development District was held on **Wednesday, November 9, 2020 at 11:00 a.m.** at the office of Rizzetta & Company, Inc., 2806 North Fifth Street, Suite 403, St. Augustine, Florida 32084.

FIRST ORDER OF BUSINESS

Call to Order

Present:

William Lanius
Lesley Gallagher

**Designated Proxy Holder
District Manager, Rizzetta & Co.,
Inc.**

Wes Haber

**District Counsel, Hopping Green
and Sams, PA (via speakerphone)**

Also present:

Audience.

Ms. Gallagher called the meeting to order at 11:00 a.m. noting the purpose of the meeting is to hold the Landowner Elections.

SECOND ORDER OF BUSINESS

**Election of Chairman for Purpose
of Conducting Landowners'
Election**

Ms. Gallagher was designated as Chairman to continue running the meeting.

THIRD ORDER OF BUSINESS

**Determination of Number of Voting
Units Represented**

Ms. Gallagher confirmed two proxies received from the following, Ponce Associations, LLC representing four hundred and twelve (412) votes naming William R. Lanius as proxy holder and Ponce Investments, LLC representing forty-five (45) votes naming William R. Lanius as proxy holder.

Mr. Barton Stone joined the meeting noting he was not in attendance to participate, but to observe only.

FOURTH ORDER OF BUSINESS

**Nominations for Positions of
Supervisors**

Ms. Gallagher asked for a call for nominations. Mr. Lanius nominated himself.

FIFTH ORDER OF BUSINESS

Casting of Ballots

Ms. Gallagher stated she received two ballots for the candidate William Lanius.

SIXTH ORDER OF BUSINESS

**Final Tabulation of Ballots/
Announcement of Candidates**

Ms. Gallagher stated the votes were cast as follows: William Lanus receiving 475 votes total.

Mr. William R. Lanius will receive a four (4) year term.

SEVENTH ORDER OF BUSINESS

**Landowner Questions and
Comments**

There were no questions or comments

EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Gallagher stated that there was no other business scheduled to come before the Landowners, so the meeting was adjourned at 11:06 a.m.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 6

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084

Operation and Maintenance Expenditures October 2020 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$27,327.32**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Madeira Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|--------------------------------------------|---------------------|------------------------------|----------------------------------------------|-----------------------|
| Charles Aquatics, Inc. | 001746 | 39858 | Monthly Aquatic Management- 6 ponds 10/20 | \$ 435.00 |
| City of St. Augustine | 001747 | 37545-00 09/20 | 21 Portada Dr Irrigation 09/20 | \$ 3,291.83 |
| City of St. Augustine | 001747 | 37572-00 09/20 | 12 Pescado Dr Irrigation 09/20 | \$ 1.75 |
| Comcast | 001751 | 8495 74 310 1318970 10/20 | Acct# 8495 74 310 1318970 10/20 | \$ 109.55 |
| Envera | 001744 | 00021275 | Gate Reader Repair 09/20 | \$ 175.00 |
| Envera | 001748 | 695252 | Main Entrance Monitoring 11/01/20 - 11/30/20 | \$ 1,766.00 |
| Florida Power & Light Company | 001740 | 17027-26132 09/20 | 71 Tesoro Terrace 09/20 | \$ 35.42 |
| Florida Power & Light Company | 001749 | FPL Summary 09/20 | FPL Summary 09/20 | \$ 1,162.52 |
| Hopping Green & Sams | 001752 | 117754 | General Legal Services 08/20 | \$ 2,681.00 |
| Innersync Studio, Ltd dba. Campus Suite | 001739 | 18860 | Website Service ADA Compliance FY20/21 | \$ 1,537.50 |
| Rizzetta & Company, Inc. | 001745 | INV0000053352 | District Management Fees 10/20 | \$ 4,187.25 |
| Rizzetta & Company, Inc. | 001745 | INV0000053608 | Assessment Roll Preparation FY 20/21 | \$ 5,408.00 |
| Rizzetta Technology Services, LLC | 001750 | INV0000006403 | Website Hosting Services 10/20 | \$ 100.00 |

Madeira Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

| <u>Vendor Name</u> | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Invoice Amount</u> |
|-----------------------|---------------------|-----------------------|--------------------------------|-----------------------|
| Smith Electrical Inc. | 001741 | 15840 | Light Fixture Repair 09/20 | \$ 142.50 |
| The Gate Store, Inc. | 001742 | 15777 | Preventative Maintenance 09/20 | \$ 240.00 |
| The Gate Store, Inc. | 001753 | 15786 | Gate Repair 10/20 | \$ 3,210.00 |
| The Gate Store, Inc. | 001753 | 15973 | Gate Repair 10/20 | \$ 140.00 |
| Yellowstone Landscape | 001743 | STAUG 152777 | Palm Tree Pruning 10/20 | \$ 504.00 |
| Yellowstone Landscape | 001743 | STAUG 152778 | Mulch Installation 10/20 | <u>\$ 2,200.00</u> |
| Report Total | | | | <u>\$ 27,327.32</u> |

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084

Operation and Maintenance Expenditures November 2020 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2020 through November 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,248.20**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Madeira Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

| Vendor Name | Check Number | Invoice Number | Invoice Description | Invoice Amount |
|------------------------------------|--------------|-------------------|----------------------------------------------|---------------------|
| Charles Aquatics, Inc. | 001761 | 40103 | Monthly Aquatic Management- 6 ponds 11/20 | \$ 435.00 |
| City of St. Augustine | 001764 | 37545-00 10/20 | 21 Portada Dr Irrigation 10/20 | \$ 4,268.84 |
| City of St. Augustine | 001764 | 37572-00 10/20 | 12 Pescado Dr Irrigation 10/20 | \$ 1.75 |
| Department of Economic Opportunity | 001762 | 83220 | Special District Fee FY 20/21 | \$ 175.00 |
| Envera | 001759 | 696163 | Main Entrance Monitoring 12/01/20 - 12/31/20 | \$ 1,794.00 |
| Florida Power & Light Company | 001754 | 17027-26132 10/20 | 71 Tesoro Terrace 10/20 | \$ 11.57 |
| Florida Power & Light Company | 001765 | FPL Summary 10/20 | FPL Summary 10/20 | \$ 1,252.26 |
| Rizzetta & Company, Inc. | 001755 | INV0000054221 | District Management Fees 11/20 | \$ 4,187.25 |
| Rizzetta Technology Services, LLC | 001756 | INV0000006508 | Website Hosting Services 11/20 | \$ 100.00 |
| Smith Electrical Inc. | 001757 | 16002 | Light Fixture Repair 10/20 | \$ 449.91 |
| Yellowstone Landscape | 001758 | STAUG 157649 | Monthly Landscape Maintenance 10/20 | \$ 3,579.67 |
| Yellowstone Landscape | 001763 | STAUG 159442 | Monthly Landscape Maintenance 11/20 | \$ 3,579.67 |
| Yellowstone Landscape | 001760 | STAUG 163283 | Fall Annual Installation 11/20 | \$ 413.28 |
| Report Total | | | | <u>\$ 20,248.20</u> |

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084

Operation and Maintenance Expenditures December 2020 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2020 through December 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,706.35**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Madeira Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

| Vendor Name | Check Number | Invoice Number | Invoice Description | Invoice Amount |
|-------------------------------|--------------|------------------------------|----------------------------------------------|----------------|
| Charles Aquatics, Inc. | 001776 | 40331 | Monthly Aquatic Management- 6 ponds 12/20 | \$ 435.00 |
| City of St. Augustine | 001778 | 37545-00 11/20 | 21 Portada Dr Irrigation 11/20 | \$ 341.03 |
| City of St. Augustine | 001778 | 37572-00 11/20 | 12 Pescado Dr Irrigation 11/20 | \$ 1.75 |
| Comcast | 001766 | 8495 74 310 1318970 11/20 | Acct# 8495 74 310 1318970 11/20 | \$ 109.55 |
| Comcast | 001782 | 8495 74 310 1318970 12/20 | Acct# 8495 74 310 1318970 12/20 | \$ 109.55 |
| Envera | 001773 | 697088 | Main Entrance Monitoring 01/01/21 - 01/31/21 | \$ 1,814.00 |
| Envera | 001779 | 697819 | Additional Resident Count 12/01/20-01/31/21 | \$ 48.00 |
| First Coast CMS, LLC | 001774 | 5453 | Pressure Washing Entry Sign 11/20 | \$ 135.00 |
| First Coast CMS, LLC | 001774 | 5473 | Holiday Decor for Gate House 11/20 | \$ 516.99 |
| Florida Power & Light Company | 001767 | 17027-26132 11/20 | 71 Tesoro Terrace 11/20 | \$ 12.33 |
| Florida Power & Light Company | 001783 | 17027-26132 12/20 | 71 Tesoro Terrace 12/20 | \$ 19.01 |
| Florida Power & Light Company | 001780 | FPL Summary 11/20 | FPL Summary 11/20 | \$ 1,306.37 |

Madeira Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

| Vendor Name | Check Number | Invoice Number | Invoice Description | Invoice Amount |
|---------------------------------------|--------------|-----------------------|----------------------------------------|----------------------------|
| Hopping Green & Sams | 001768 | 118419 | General Legal Services 09/20 | \$ 1,938.33 |
| Hopping Green & Sams | 001781 | 118997 | General Legal Services 10/20 | \$ 1,353.50 |
| Jax Utilities Management, Inc. | 001769 | 201119 | Street Signs 11/20 | \$ 3,900.00 |
| Rizzetta & Company, Inc. | 001771 | INV0000054697 | District Management Fees 12/20 | \$ 4,187.25 |
| Rizzetta Technology Services, LLC | 001772 | INV0000006610 | Website Hosting Services 12/20 | \$ 100.00 |
| The Gate Store, Inc. | 001775 | 16186 | Gate Repair 11/20 | \$ 200.00 |
| The Gate Store, Inc. | 001775 | 16242 | Preventative Maintenance 11/20 | \$ 240.00 |
| The St. Augustine Record Dept 1261 | 001770 | I03313392 10/14/20 | Acct #18515 Legal Advertising 10/14/20 | \$ 359.02 |
| Yellowstone Landscape | 001777 | STAUG 171040 | Monthly Landscape Maintenance 12/20 | <u>\$ 3,579.67</u> |
| Report Total | | | | <u><u>\$ 20,706.35</u></u> |

STAFF REPORTS

District Counsel

District Engineer

Landscape Report

Tab 7



Madeira Community Landscape Report – February 2021

General Maintenance – We have experienced a true Winter and will be looking forward to Spring! We have started routine maintenance on the Phase II parcels including the community park located on Tesoro Terrace. Our team continues to focus on hard pruning of plant material throughout in order to prepare for the Spring flush. This will continue through the month of March along with a couple mowing frequencies to remove any Winter damage from turf and to promote new growth.

Fert/Chem – Our fert/chem team has applied a turf cocktail of post/pre-emergent herbicide along with a small nutrient package to control the existing weed pressure along with staying ahead of the Spring weed seeds that will start to germinate in the next month or so. All trees and shrubs will also be getting a good feeding within the month of March.

Special Projects – Winter Annuals were installed along with some bed modifications in order to make main entrance bed at center island more substantial.

Thanks,

Scott Barnes | Senior Account Manager

Best Management Practices Certified

Certified Pest Control Operator – Lawn & Ornamental

Yellowstone Landscape

3235 North State Street, PO Box 849, Bunnell, FL 32110

Ph: 386.437.6211 ext. 138 | Cell: 904.669.6019 | www.yellowstonelandscape.com

District Manager

Tab 8



6869 Phillips Pkwy. Dr. South Jacksonville Fl. 32256

Fax: 904-807-9158

Phone: 904-997-0044

Service Report

Date: January 28, 2021

Biologist: Clayton Wilford

Client: Madeira

Waterways: Six storm water ponds

Pond 1: Raked some of the dead pennywort from the water. Picked up trash blown in from the road.



Pond 2: Previous treatment was highly effective, no new growth noted.



Pond 3: No invasive species noted. Picked up minor trash from the bank.



Pond 4: Pulled up some minor pennywort from the bank. No other invasive species noted.



Pond 5: No new growth noted. Water level and clarity are very good.



Pond 6: No invasive species or trash noted.



Pond 7: No invasive species noted. Picked up trash from the water line.
Deleted Picture

Pond 8: No invasive species noted. Picked up trash from the water line.



Pond 9: Noted some cattails. Due to the high wind I did not spray them. I will treat them next visit. Picked up trash from the shoreline.



Pond 10: No invasive species or trash noted.



Pond 11: No invasive species or trash noted.



Pond 12: Noted cattails in this pond as well. I will also treat these on my next visit. Picked up minor trash from the shoreline.



BUSINESS ITEMS

Supervisor Requests

ADJOURNMENT